

MINUTES OF BOARD OF DIRECTORS MEETING

Conference Call

Tuesday, March 17 2020

Board President Harry Huntley called the meeting to order shortly after 12:00 p.m. EDST.

Present: President Harry Huntley, Vice President, Dennis Reilly, Past President Donna Murr, Treasurer Don Templeton, Secretary Rebecca Floyd and Directors Corinne Johnson, Barry Fick, and Mark Heller.

Maribeth Wright, Jeanne Phillips, Bonnie Payette and John Sager were on the call as well.

Harry thanked everyone for attending the call on short notice.

1.Charleston Spring Conference

He immediately turned the group's attention to the NAHEFFA spring conference, advising that the Presidential declaration of National Emergency means that we are now able to cancel the hotel attributable to Force Majeure and will not incur a \$26,000 cancellation fee.

Harry asked for a motion to cancel the conference; Rebecca motioned, Dennis seconded, and hearing no request for further discussion, Harry called for the vote; the motion passed unanimously.

The group discussed the possibility of rescheduling to Charleston in fall of 2021, but Harry said he would be concerned we might have to cancel a fall conference in Charleston due to hurricane. The group agreed to defer discussion of when to try and reschedule in Charleston to a future meeting.

Dennis said he will post the cancellation on NAHEFFA's website, and send a email letter blast to full NAHEFFA membership, then to all registrants and sponsors.

Dennis outlined three options for registration fees received: 1) apply as a credit to the fall conference; 2) offer to convert the registration to a donation; and 3) offer to refund the registration.

He said we will also contact sponsors and proposes giving sponsors two options: 1) most sponsors are joint spring and fall and we could offer to refund the spring amount so that they just sponsor fall; or 2) ask if they are willing to allow NAHEFFA to retain the full spring/fall amount.

For sponsors that only signed up to sponsor the spring conference, Dennis said we will process refunds at the sponsor's election. Dennis asked if anyone had questions, or comments.

Harry and others agreed Dennis' plan made sense.

Harry asked for a motion to approve the plan; Barry motioned, Corrinne seconded and without further discussion the motion passed unanimously.

Dennis said they will ask people to respond by April 1 regarding their registration and sponsorship preferences and he will also have the website updated shortly.

Corinne and Harry agreed to notify speakers, and Harry said he will have Chuck Samuels contact the speakers he lined up.

Dennis said once we're through all this he thinks it would make sense to have a NAHEFFA Corporation meeting in April, proposing to hold it via teleconference on the same timeline as originally planned. Maribeth confirmed that the meeting notice requirement is 14 days in advance of the meeting date.

Members discussed whether Harry should cancel the hotel or whether they should instruct individuals to cancel their own plans. The group agreed it made sense to just have people cancel or revise their own plans.

Corinne thanked Harry for all his work, and expressed how sad she and others are that we have to cancel this conference.

Harry thanked Dennis for all the work he's done and is doing to keep everything running. Dennis said he and his staff have been happy to help, and he echoed everyone's disappointment regarding the conference cancellation.

Hearing no request to discuss additional business, Harry adjourned the meeting at 12:37 EDST.